



Target Range School District #23

4095 South Avenue West
Missoula, Montana 59804

Phone: 406-549-9239 Fax: 406-728-8841
www.target.k12.mt.us

March 17, 2020

Target Range School District #23 School Health Related Preparedness Plan

Declaration of Closure: If directive is received from Governor Bullock, The Missoula City County Health Department or The Target Range Board of Trustees for school closure, The Superintendent will immediately notify the school community.

Communication will include:

- Email, text and phone calls via school wide alert system (Infinite Campus).
- Updates on the front of the school website (www.target.k12.mt.us)

Safe Distancing vs. Confirmed Case of Illness:

In the event of school closure due to safe distancing, all Target Range staff will be required to report to school on a schedule determined by The Administrative Staff. Instruction staff will be responsible for responding to emails from students and parents in a timely manner (within 24 hours). Lesson materials and classroom communications will be kept up to date and feedback will be provided on work turned in digitally.

In the event of closure due to a confirmed case of illness, all staff will not be reporting to school and will only be available via district email.

Access to Instruction:

- Students who do not have technology to access online assignments may be provided district-issued Chromebook for instruction at home.
- Students in the category will also be given hard copies of all textbooks and worksheets
- In the event of school closure without advance notice, materials will be available to pick up at the school. Arrangements should be made with the front office prior to pick up (549-9239).
- In the event a student is unable to access the internet, the students will not be penalized for missed assignments and will be given a reasonable amount of time to make up work upon return to school.

Delivery of Instruction:

- In the event the district is forced to close because of a health-related concern, Target Range School District will look to deliver age-appropriate instructional times (i.e. 30 minutes of each subject: ELA, Math, Social Studies, Science, Physical Education, and Electives) on a daily basis.
- Teacher will provide instruction including but not limited to online textbooks and programs, Google Classroom, video instruction, school webpages, email and web-based

resources. Additionally, teachers will have the option of providing paper-based assignments to those without internet access.

- All teachers have access to Google Apps for Education and Google accounts. This allows for tracking assignments, time-stamped due dates, and communication between teachers and students/parents
- In the event of advance warning of a closure, teachers will send textbooks and paper-based materials home along with other supplies with students.
- Collection and assessment of materials will vary based on grade level and subject area. Grades will be assigned; however, teachers will be flexible and understanding of student situations.

Services:

- Meals will be provided to students if needed. Pick up times and drop off locations will be shared accordingly with families. If school closure exceeds two weeks, further arrangements can be made.
- School guidance counselors will be available to provide resources for families with specific needs.
- Staff will continue to provide modifications and accommodations as outlined in students respective IEP and 504 plans. This includes modified coursework assessments and materials, extended time for assignments, etc. If school closure is for an extended period of time (i.e. over ten consecutive school days) case managers will make appropriate arrangements for necessary updates to service plans.

Additional District Protocols (effectively immediately):

These measures will begin immediately and will be in effect until further notice.

- All school related travel for students and staff will be postponed (i.e. conferences, field trips, etc.)
- All events that involve community members in attendance will be cancelled or postponed (i.e. spring concerts, sporting events, classroom activities such as readers theatre, etc.)
- All activities that bring large populations together (i.e. assemblies, house meetings, etc.)
- All gym and classroom rental arrangements will be postponed.

Please remember that the latest health department information can be viewed by clicking the attached links on the front of the Target Range School web page.